

**Paperless HR and Business
Solution for K-12**

Helios

A WINNING PARTNERSHIP

Streamline to Save Time & Cost

To improve productivity, we are moving towards a more paperless, digital system for staff and HR processes. The proposed solution, Helios, is a paperless HR and Business system designed just for K-12.

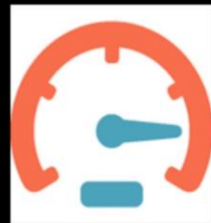
It will streamline our processes, deliver better service to our employees and save us time and cost.

Helios offers a comprehensive, streamlined solution, covering the entire employee lifecycle, including:

- Hiring talent
- Employee evaluations
- Electronic Personnel Files
- Onboarding new hires easily online
- Tracking absences and leave balances
- Empowering employees through self-service portal
- Automating communication to staff, such as TB and credential renewals
- Electronic approvals of HR forms, including personnel action and extra duty

Long-term Savings

The solution is being offered to us at very cost-effective, competitive pricing and is expected to far outweigh the investment by saving costs related to paper processes, errors, delays and staff overhead.



**Increase
Efficiency**



**Reduce Errors
and Overhead**



**Seamless
Integration**



**Instant
Reporting**

Benefits of the Helios Paperless Solution:

- Going paperless with streamlined, online forms reduces overhead and overtime.
- Increases staff productivity by as much as 73% and cuts processing time: typical form approval can decrease to less than 2 days.

Benefits of the Helios Paperless Solution (continued):

- Enables staff and administrators with the power of information, all in one place – single-click board and state compliance reports and dashboard stats.
- Eliminates duplication of data entry via systems integration.

Benefits of the Helios Paperless Solution (continued):

- One-stop solution cuts down significantly on risk of errors and delays.
- Empowers departments, principals and employees to share secure data.